



St. Catherine of Siena Catholic Academy

c/o Our Lady & St Hubert's Catholic Primary School,
Moat Road, Oldbury, B68 8ED
Company Number: 09497062



December 2020

Dear prospective applicant

Thank you for your interest in the role of Vice Principal at Our Lady and St Hubert's Catholic Primary School and for requesting an application pack.

Our Lady and St Hubert's School is a happy and caring school community, where everyone is welcomed and valued. The dedicated team of staff strive to do the very best for the children in their care, and they are well supported by the Local Governing Body. To find more detailed information about the current context of the school and more distinctive nature of our community please visit its website:

<https://olsh.sch.life/>

The Directors of the MAC are keen to appoint an ambitious and experienced practising Catholic to this role, to work with the newly appointed Principal, to further develop the school. This is an exciting opportunity for a dynamic Catholic professional to join our forward-looking, hard working and loyal team. St Catherine of Siena MAC was formed on the basis of excellent working relationships, with the aim of strengthening and further improving the life chances of all the young people within our strong Catholic partnership.

Visits to Our Lady and St Hubert's are warmly welcomed, and can be arranged by contacting Suzanne Horan, Catholic Senior Education Leader on shoran@stnicholasowen-mac.org.uk

I do hope that you will seriously consider applying for this post, and look forward to reading your application.

When completing your application form, please ensure that you read the Notes to Applicants carefully: applicants should ensure that their supporting statement is clear and concise and does not exceed 1,300 words. When writing a supporting statement, please refer to the Person Specification, as each application will be closely assessed against the details contained within that document.

Completed applications should be emailed to S Horan, CSEL, at the email address above or hard copies should be posted to Our Lady and St Hubert's Catholic Primary School, for the attention of S Horan, CSEL.

The closing date for applications is **Monday 11th January 2021 (5:00 pm)**. The interview date is yet to be determined.

Yours sincerely

F Foley

Mrs Finula Foley
Interim Chair of Board of Directors

"Be who God meant you to be and you will set the world on fire"
St Catherine of Siena